

Colgate CARE Program Guidelines

1. Colgate CARE Program

Colgate-Palmolive is proud to offer the *Colgate Award for Research Excellence* (CARE). The CARE program is a 1-year research grant (\$30,000.00 USD) to foster the development of first-time-in-career academic oral health or dental researchers. The goal of the program is to advance oral healthcare therapies in the realm of basic science, translational science, and clinical care.

2. Eligibility

- 2.1. Applicants must have a primary appointment as full-time faculty at an accredited dental research/school in the USA or Canada.
- 2.2. Applicants must be in the first five (0 to 5) years of their initial academic appointment in their research career.
- 2.3. Applicants must provide documentation of additional sources of financial support for the proposed study.
- 2.4. Please note:
 - A. Faculty or other academicians who wish to apply that are visiting, rotating, or on-sabbatical faculty members away from their home dental research institution ARE INELIGIBLE.
 - B. Faculty or other academicians who wish to apply that have been previously employed 0 to 5 years at other research or dental institutions than the current one, ARE INELIGIBLE.

3. Application

The full application consists of 8 sections as outline below. The first step is to complete the registration form, followed by the remaining items on the list (also see *Application Package Checklist*).

Please

- submit your full application package in PDF format
- ensure that all pages are numbered consecutively
- send the complete application package to CAREprogram@colpal.com
- note that applications must be submitted in English



The following documents are to be included:

1. Registration Form (form #1)
2. Research Proposal (form #2)
 - 2.1. Introduction and specific aims (500 words max)
Clearly state the
 - A. Research scope
 - B. Objectives
 - C. Hypothesis
 - D. Justification for the proposal
 - 2.2. Background of the project (1000 words max)
Describe and highlight
 - A. Background of the proposal
 - B. Why is your research proposal significant or important
 - C. If your research is innovative. If so, how?
 - D. How your study proposal relates to oral health
 - E. How your study proposal will improve oral healthcare. Include any preliminary data here if available.
 - F. New technologies, tools and concepts that will be used in your study.
 - 2.3. Research design and methods (1000 words max)
Outline the procedures to be used to accomplish the specific objectives.
Describe type and size of the sample including specific criteria used.
 - 2.4. Study Timeline
Provide the research proposal projected timeline. Applicants must demonstrate that the study will be completed within a 1-year time period (with an optional no-cost extension) of the award being given (including designated 6 month interval and final study reports). Please also account for the time needed for document processing (new vendor set-up, release of research funds; approx. 3-6 months).
 - 2.5. Research Budget
 - 2.6. Letter of additional financial support
Should the study proposal budget amount exceed the total grant amount offered by Colgate, applicants must demonstrate that the study has additional financial support from other source(s). The source(s) of the additional funding must come from a non-competitor of Colgate.
3. Biographical sketches (form #3)
Applicant is to follow instructions as listed on the requested form.
4. Mentoring (form #4)
Applicant is to describe current mentoring support for his/her development and support of this research proposal/project. **(500 words max)**

5. Letter of Support (form #5)
Applicants must include a letter from the Director/Chairperson or Associate Dean of Research at the applicant's institution. The letter is to endorse the proposal and confirm the support of her/his department for the study proposal submitted.
6. Research Contract Contact (form #6)
7. Legal Department Contact (form #7)
8. Completed checklist (form #8)

4. Submission Deadline

The complete grant application package must be submitted by 5:00 pm (EST), Friday, November 16, 2018. Applications received after this time/ date WILL BE REJECTED. In addition, applicants that do not follow the proposal guidelines or submit incomplete application packages WILL BE REJECTED. A checklist is included in this application package to assist you with submittal process. Proposals must be submitted in PDF format via e-mail to CAREprogram@colpal.com as stated on www.colgateprofessional/careprogram for USA or <https://www.colgateprofessional.ca/en-ca> for Canada.

5. Conditions of the Grant

- 5.1. The maximum disbursement of the grant per project will be \$30,000.00 USD.
- 5.2. The grants are offered for a period of 12 months, with an optional, one-year no-cost extension.
- 5.3. The grant funds are to be used for direct costs of the proposed research study.

6. Research reports and other communications during the research grant study time period

Recipients of the CARE grant must provide a progress report every 6 months after funds are released until the study or grant period has been completed.

In the **6 month report**, please include:

- 6.1. Research study progress and results to date
- 6.2. Study timeline progress and projections to finish the project
- 6.3. Budget update how & where the grant was used to-date
- 6.4. Challenges and obstacles
- 6.5. Next steps in research study

(to be continued)



- 6.6. In the **final report**, please include:
- 6.6.1. Scientific rationale, background
 - 6.6.2. Study hypothesis
 - 6.6.3. Study design
 - 6.6.4. Study timeline
 - 6.6.5. Inclusion/Exclusion criteria
 - 6.6.6. Recruitment/Screening/Enrollment
 - 6.6.7. Randomization
 - 6.6.8. Study procedures
 - 6.6.9. Financial report--how and where was grant used
 - 6.6.10. Challenges and obstacles
 - 6.6.11. Statistical methods & statistical analysis
 - 6.6.12. Study results
 - 6.6.13. Discussion
 - 6.6.14. Conclusion
 - 6.6.15. Description of manuscripts planned or prepared for publication (based on the study)
 - 6.6.16. Future plans for the topic of research, if applicable

7. Other note

In the event of any unforeseen circumstances impacting upon the research the grant recipient shall communicate with Colgate and confirm with their mentor and research university, the time of absence, and the delegatee of whom is to be the interim principal investigator (PI) /team member during the leave of absence. The Grant Recipient shall also communicate with Colgate when he/she returns and resumes his/her PI role in the research study.

8. CARE Research Day

After the completion of the study, recipients of the grant and their mentor will be invited to present their research at the Colgate Technology Center in Piscataway, New Jersey. Travel and housing accommodation expenses will be covered by Colgate. It will be an opportunity to share your research findings with Colgate.

9. Judging Criteria

Each completed application package will be reviewed by an independent team of researchers/reviewers using the following criteria:

- 9.1. Study proposals making a positive impact in basic science, translational science, and clinical applications. Considerations will be given to topics addressing access to oral healthcare for populations in need and in public health.



- 9.2. Study proposals will be judged based on the following:
- A. Innovation - What makes the research proposal innovative?
 - B. Clinical significance - Why and/or how is the study proposal significant to clinical outcomes?
 - C. Originality - What makes the research proposed original & unique?
 - D. Scientific quality - Research design, methods of analysis?
 - E. Proposed timeline - Is study timeline realistic for the applicant to complete the study?
 - F. In the absence of preliminary data, applicants must supply a robust literature review to support their proposal.
 - G. Proposal methods must show strong support from the supporting (home) academic institution.
 - H. The proposal must provide evidence of solid support from the applicant's mentor.

10. Review and Grant notification

- 10.1. The awarding of the research grants are made entirely based on merit after a thorough examination by an independent team of reviewers/researchers.
- 10.2. Notifications of winners will be sent out by February 15, 2019.
- 10.3. Funds will be sent to the academic institution for exclusive use in the proposed project.
- 10.4. Recipients will be responsible for managing grant funding directly with the academic institution based on terms, requirements listed in the Legal document.
- 10.5. Applicants are to identify a legal contact at his/her university and/or contract processing contact to assist with the Legal contract.
- 10.6. The actual award of the research grant is contingent upon a signed agreement negotiated between Colgate and the grant recipients' research institution.

Please note: For grant recipients, depending on the circumstances, funds may be released from 3 to 6 months after announcing the winners.

11. Contact

For general information please contact us at CAREprogram@colpal.com

