



## Colgate CARE Program Guidelines

### • Eligibility

1. Applicant must have a primary appointment as full-time faculty at an accredited dental school in the USA or Canada.
2. Applicant must be in the first five years of initial academic appointment.
3. Applicant should have additional sources of financial support for the proposed study.

### • Proposal Submission

1. Proposals must be submitted via email to [careprogram@colpal.com](mailto:careprogram@colpal.com)
2. Proposal must be submitted before January 7, 2017.
3. Proposals must be submitted in English

### • Proposal Guidelines

1. Please, prepare your proposal following the guidelines listed below. Please submit your proposal as a PDF or Word file. Please number all pages of the proposal consecutively, following the outline below:
  - A. Introduction and specific aims: **(500 words max)**  
Must include scope, objectives, hypothesis and a clear statement of justification for the proposal.
  - B. Background of the project: **(1000 words max)**  
Describe the background of the proposal, highlighting the significance and innovation of the proposal as it relates to oral health and how it will be reflected and improved by your study, include any preliminary data here if available. Describe new technologies, tools and/or concepts that will be used in your study.
  - C. Research design and methods: **(1000 words max)**  
Outline the procedures to be used to accomplish the specific objectives. Describe type and size of the sample including specific criteria used.
  - D. Budget:  
**See attachment A.**
  - E. Time schedule:  
Provide the approximate dates of the proposal duration. Applicants must demonstrate that the study can be completed within 2 years of the award being given.
  - F. Mentoring :  
Applicant should describe current mentoring support for his/her development and support of this research project/proposal. **(500 words max)**
  - G. Biographical sketches: **(Attachment B)**  
Applicant should follow instructions in the **attachment B.**



H. Letter of support:

Applicants must include a letter from the director/chairperson or associate dean for research at the applicant's institution. The letter should endorse the proposal and confirm the support of her/his department for the proposal submitted.

3. The proposal and all attachments must be submitted via email by December 2, 2016, and must be presented at the same time. Please **DO NOT** send in parts of the proposal.
4. Applications that do not follow the proposal guidelines will not be reviewed.
5. A checklist is included to assist with proposal preparation (**Attachment C**).

• **Conditions of the Grant**

1. The maximum disbursement of the grant per project will be \$ 30,000.00 USD in direct costs.
2. The grants are offered for periods of 12 months with a one-year no-cost extension if necessary.
3. The grant funds are to be used for direct support of the proposed research
4. The applicant may request indirect cost at the approved industry indirect rate according to the parent university guidelines. (up to max 15% of the direct costs granted)
5. Recipients of the grant must provide a progress report every 6 months after funds are released until the study has been completed or the grant period is completed. The report will include scientific advances; timeline required to finish the project, percentage of the budget used, challenges, obstacles and any modification(s) of the protocol with the proper justification.
6. Recipients of the grant will provide a final report including
  - A. The achievements, results, and manuscripts planned/prepared for publication, based on the study, and plans for future grant applications.
  - B. Final financial report
7. Recipients of the grant and mentor will be invited to present their project at the Colgate Technology Center in Piscataway NJ; travel expenses for presentation at the Colgate Technology Center will be covered by Colgate
8. Applicants are encouraged to identify and have an available legal contact at his/her university legal department while the application is under consideration at Colgate. This action will help expedite the agreement and distribution of funds.



- **Judging Criteria**

1. Only proposals that have all required application components, as per the provider checklist (**Attachment C**), will be submitted for review. Applicants will be notified following submission if the proposal is complete.

Time permitting, candidates with incomplete proposals will be given the opportunity to provide any missing documentation to complete the proposal. However, no additional documentation will be accepted after the application deadline.

2. The proposal submission will be reviewed by an independent panel of researchers (non-Colgate) using the following criteria below:
  - A. Higher scores will be given to proposals that focus on issues related oral care improvement, those that could have a direct clinical application with significant potential for reducing treatment cost.
  - B. Proposals will be judged based on innovation, clinical significance, originality and scientific quality.
  - C. In the absence of preliminary data, applicants must supply a robust literature review to support their proposal.
  - D. Proposal methods must show strong support from the host academic institution.
  - E. The proposal must provide evidence of solid support from a mentor and host academic institution.
  - F. Additional consideration will be given to the candidates with strong potential to execute the project including previous experience, the time commitment of the candidate/investigator and budget presented.
  - G. The application will be reviewed by all members of the independent committee and given score using a 10 points scoring system. Proposals with the highest score will be awarded the grant.

- **Review and Grant notification**

1. The awarding of the research grants are made entirely based on merit after a thorough examination by an independent review committee. (**Attachment E**)
2. Notifications will be sent out no later than January 30 following the submission deadline.
3. Funding will be provided to the awardees once the grant agreement has been executed between Colgate and the academic institution.
4. Funds will be sent to the academic institution for exclusive use in the proposed project.
5. Recipients will be responsible for managing grant funding directly with the academic institution based on terms, requirements and agreements.

- **Contact**

1. General Information: If any question arises related to the program, please contact Dr. Jorge E Rojas.

**Email:** [careprogram@colpal.com](mailto:careprogram@colpal.com)